



UPPER RUM RIVER

Watershed Management Organization

Regular Meeting for **Tuesday, July 9, 2024 6:30 pm**

Meeting location: Oak Grove City Hall, 19900 Nightingale St NW Oak Grove, MN

APPROVED MINUTES

1. Call to Order & Roll Call

Mr. West called the meeting to order at 6:30 p.m.

Present: John West, Paul Tradewell, Andrew Wood, Chris Beyett, Radja Lohse, and Jeff Entsminger.

Absent: Dan Beyen, Shanni Fladebo, Ryan Seguin, Patrick Sullivan, Tim Miller, and Brian Kirkham.

Audience: Jamie Schurbon (ACD).

2. Adopt Agenda

Mr. Wood made a motion to adopt the agenda. Mr. Tradewell seconded. Motion approved unanimously.

3. Approval of Minutes for May 7, 2024

Mr. Tradewell made a motion to approve the minutes for May 7, 2024. Mr. Lohse seconded. Motion approved unanimously.

4. Treasurer's Report

a. Financial report

Mr. Tradewell stated the balance is \$37,797.18 as of June 30, 2024.

Mr. Wood made a motion to approve the treasurer's report. Mr. Tradewell seconded. Motion approved unanimously.

5. Unfinished Business

a. Rum Metro WBIF Grant Process Update

Mr. Schurbon stated that within the packet was a summary of how the Convene Committee decided the FY25 funds would be used within the URRWMO and LRRWMO areas. He highlighted the mix of projects that were selected.

b. Projects Updates

Mr. Schurbon gave the board an update on the projects. He stated that the Dellwood Community Park riverbank stabilization is substantially complete and working well. the 225th Lane rain garden in St. Francis should be constructed by the end of September.

6. New Business

a. Attorney Change

Mr. Schurbon explained that Troy Gilchrist has been the URRWMO attorney through Kennedy and Graven. He stated that Mr. Gilchrist and a partner have amicably split from Kennedy and Graven to create their own firm, Town Law Center. He stated that the Board would need to decide whether they would like to stay with Kennedy and Graven or transition with Mr. Gilchrist. He stated that the URRWMO would continue not to use a contract and instead be billed on an hourly basis. He recommended that the Board stay with Troy Gilchrist as he is familiar with the WMO business.

Mr. Entsminger moved to select Mr. Troy Gilchrist of Town Law Center at the WMO's attorney effective immediately. Mr. Lohse seconded. Motion approved unanimously.

b. Insurance Renewal

Mr. Schurbon stated that the Chair would need authorization to sign the documents and approve the decision not to waive the monetary limits on tort liability. He also requested the Board to authorize payment of the invoice when it comes in, as it could be received between meetings.

Mr. West moved to authorize the Chair to sign the 2024-25 insurance documents to bind and finalize coverages with the League of Minnesota Cities Insurance Trust; to not waive the monetary limits on municipal tort liability, and authorize payment of the insurance invoice, when received, not to exceed \$2,287. Mr. Tradewell seconded. Motion approved unanimously.

7. Mail

- a. Noted.

8. Other

- a. Mr. Tradewell asked the involvement of the Anoka Conservation District (ACD) with the Timber Ridge development.

Mr. Schurbon stated that ACD has met onsite with City staff, engineering and the DNR to discuss concerns with stormwater flowing into the river and related to lot size and other things. He stated that ACD could assist with finding solutions if asked by the City. Mr. West and Tradewell expressed that ACD's involvement would be appreciated. Mr. Schurbon also stated that in the past the City has sent plats to ACD for friendly, non-binding review and it may be worth considering that for the future.

9. Invoice(s)

- a. TimeSaver Off Site Secretarial, Inc. \$ 167
Mr. Tradewell moved to approve the invoice for the recording secretary for \$167. Mr. Wood seconded. Motion approved unanimously.
- b. ACD Invoice Payment 2 of 3 \$ 12,351.33
Mr. Tradewell moved to approve the invoice for ACD for \$12,351.33. Mr. Wood seconded. Motion approved unanimously.
- c. Kennedy and Graven \$ 88
Mr. Tradewell moved to approve the invoice for Kennedy and Graven for \$88. Mr. Wood seconded. Motion approved unanimously.

10. Adjourn

Mr. Entsminger made a motion for adjournment at 6:43 p.m. Mr. Lohse seconded. Motion approved unanimously.