



UPPER RUM RIVER

Watershed Management Organization

Regular Meeting for **Tuesday, September 5, 2023 6:30 pm**

Meeting location: Oak Grove City Hall. 19900 Nightingale St NW Oak Grove, MN

APPROVED MINUTES

1. Call to Order & Roll Call

Mr. West called the meeting to order at 6:30 p.m.

Present: John West, Paul Tradewell, Dan Breyen, Radja Lohse, Patrick Sullivan, and Troy Wolens.

Absent: Chris Beyett, Jeff Entsminger, Tim Miller, Ryan Seguin, Shanni Fladebo, and Andrew Wood

Audience: Jamie Schurbon (Anoka Conservation District - ACD) and Jim Lindahl (ACD).

2. Adopt Agenda

Mr. Lohse made a motion to adopt the agenda. Mr. Sullivan seconded. Motion approved unanimously.

3. Approval of Minutes for June 27, 2023

Mr. Breyen made a motion to approve the minutes for June 27, 2023. Mr. Sullivan seconded. Motion approved unanimously.

4. Treasurer's Report

a. Financial report

Mr. Sullivan stated the balance is \$35,297.20 as of August 15, 2023. He reviewed the deposits that were received from the member cities.

Mr. Breyen made a motion to approve the treasurer's report. Mr. Wolens seconded. Motion approved unanimously.

5. Unfinished Business

a. URRWMO Joint Powers Agreement Updates

Mr. Schurbon stated that no action is needed at this time. He stated that Bethel expressed concerns with the budget formula as previously stated. JPA amendment discussions at the Sunrise River WMO are ongoing.

b. Bethel Reviews of URRWMO Required Ordinances

Mr. Schurbon stated that Bethel had three items that needed to be addressed to bring their ordinances up to the URRWMO minimum. He noted that two of the three steps have been completed and the City is in motion on the third step.

c. Project Updates

Mr. Schurbon gave the board an update on the projects. He highlighted new items and progress on

projects anticipated to begin.

6. New Business

a. Retention Schedule for Meeting Recordings

Mr. Schurbon stated that cities and counties have different retention policies ranging from a minimum of when the minutes are approved or up to three months, whichever is later, while others choose to keep the recordings indefinitely. Mr. West commented that they have not been recording the meetings outside of the minutes in the past and therefore would support the option to delete the recording once the minutes are approved.

Mr. Breyen made a motion to retain meeting recordings for three months, or until minutes from that meeting are approved, whichever is later. Mr. Tradewell seconded. Motion approved unanimously.

7. Mail

- a. Mr. West noted a flyer received related to the Anoka Dam. Mr. Schurbon noted that a legislative committee will be visiting the dam on September 13th to review the project for potential funding.

8. Other

- a. None.

9. Invoice(s)

- a. Anoka Conservation District Invoice 3 of 3 \$ 13,454

Mr. Breyen moved to approve the invoice for Anoka Conservation District for \$13,454. Mr. Tradewell seconded. Motion approved unanimously.

10. Adjourn

Mr. Lohse made a motion for adjournment at 6:44 p.m. Mr. Wolens seconded. Motion approved unanimously.