



UPPER RUM RIVER

Watershed Management Organization

Regular Meeting for **Tuesday, March 3, 2026, 6:30 pm**

Meeting location: Oak Grove City Hall, 19900 Nightingale St NW Oak Grove, MN

APPROVED MINUTES

1. Call to Order & Roll Call

Mr. West called the meeting to order at 6:34 p.m.

Present: John West, Paul Tradewell, Dan Breyen, Ken Glaser (arrived at 6:59 via Zoom), Andrew Wood, Sarah Udvig (via Zoom), and Radja Lohse.

Absent: Ryan Seguin, Patrick Sullivan, Tim Miller, and Brian Kirkham.

Audience: Jamie Schurbon (ACD) and Jim Lindahl (ACD).

2. Adopt Agenda

Mr. Breyen made a motion to adopt the agenda. Mr. Lohse seconded. Motion approved unanimously.

3. Approval of Minutes for January 29, 2026

Mr. Tradewell made a motion to approve the minutes for January 29, 2026. Mr. Wood seconded. Motion approved unanimously.

4. Treasurer's Report

a. Financial report

Mr. Tradewell stated the balance is \$30,251.30 as of December 31, 2025. Considering transactions since that date shown in the ledger, the expected current bank balance is \$65,760.08. Mr. Tradewell will reconcile the bank statement and provide that information by email to the Board.

Mr. Breyen made a motion to approve the treasurer's report. Mr. Lohse seconded. Motion approved unanimously.

5. Unfinished Business

a. Rum Metro WBIF Grant Process Update

Mr. Schurbon stated that he has reached out to each city to request project ideas and provided some examples. Mr. West commented that he wants to ensure that the dollars are allocated across the member cities.

6. New Business

a. 2027 Budget

Mr. Schurbon commented that all member cities have ratified the budget, and a motion is now needed from the Board to approve the budget.

Mr. Wood made a motion to approve the 2027 budget in the amount of \$59,640. Mr. Breyen seconded. Motion approved unanimously.

b. 2025 Work Results Report from ACD

Mr. Schurbon presented the 2025 Work Results Report from ACD, including work completed in the categories of administrative, water monitoring, education and outreach, and projects.

c. 2026 Work Contract with ACD

Mr. Schurbon reviewed the proposed scope of work for the 2026 Work Contract with ACD. Mr. Glaser arrived via Zoom.

Mr. Breyen made a motion to approve the 2026 Work Contract with ACD as presented for \$41,592. Mr. Tradewell seconded. Motion approved unanimously.

7. Mail

- a. None.

8. Other

- a. Mr. West referenced the “when development comes to town” video that was sent out by Mr. Schurbon by email and encouraged the members of the Board to watch the short video. Mr. West requested that the upcoming meetings dates be added to the “other” section of the agenda for future meetings, rather than including that information after adjournment.

9. Invoice(s)

- a. TimeSaver Off Site Secretarial, Inc. \$ 178

Mr. Lohse moved to approve the invoice for the recording secretary for \$178. Mr. Breyen seconded. Motion approved unanimously.

Mr. West noted that the May meeting is the annual meeting where elections for the officer positions will take place. He stated that the pontoon tour is anticipated to take place prior to the May meeting. He also noted the importance of attendance for Board meetings.

10. Adjourn

Mr. Breyen made a motion for adjournment at 7:07 p.m. Mr. Wood seconded. Motion approved unanimously.