



UPPER RUM RIVER

Watershed Management Organization

Regular Meeting for **TUESDAY, JANUARY 5, 2021 6:30 pm**

TO BE HELD REMOTELY due to the Covid-19 pandemic.

ZOOM meeting connection instructions:

CLICK THIS LINK

<https://us02web.zoom.us/j/88343348243?pwd=Y2l2SFFBTU1CN3BXVTJUWlpqdnJMdz09>

OR ATTEND BY CONFERENCE CALL by dialing either +1 301 715 8592 OR +1 312 626 6799,
then when prompted enter meeting ID **883 4334 8243** and passcode **456382**.

For help or other accommodations email jamie.schurbon@anokaswcd.org

AGENDA

Agenda to be finalized at meeting

1. Call to Order
2. Roll Call
3. Adopt Agenda
4. Approval of Minutes for November 17, 2020
5. Treasurer's Report
 - a. Financial report
 - b. Member community invoicing update
6. Unfinished Business
 - a. Bethel reviews of URRWMO-required ordinances
 - b. Ham Lake local water plan
 - c. One Watershed One Plan update
7. New Business
 - a. 2022 draft budget
 - b. Solicit bids for 2021 professional services
 - c. URRWMO stormwater standards
 - d. Watershed plan amendment to include new URRWMO standards
8. Mail
9. Other
10. Invoice(s)
 - a. Recording Secretary services for 11-17-2020 meeting \$175
11. Adjourn

Upcoming meetings: March 2, 2021 May 4, 2021 All meetings at 6:30pm



Regular Meeting Minutes of January 5, 2021

1. Call to Order

Chair West called the meeting to order at 6:31 p.m.

2. Roll Call

Present: Dan Breyen, Joel Greenberg (joined at 6:35 p.m.), John West, Lan Tornes, Matt Downing, Radja Lohse, Ryan Sequin, Sandy Flaherty, Tim Harrington.

Absent: Dan Denno, David Olsrud

Audience: Jamie Schurbon, Anoka Conservation District (ACD), Katie Kalland, Recording Secretary.

3. Approval of Agenda

Mr. Breyen moved and Mr. Harrington seconded to approve the agenda as presented. Roll call vote conducted. Motion carried unanimously.

4. Approval of Minutes

Mr. Breyen moved and Mr. Tornes seconded to approve the November 17, 2020 minutes. Roll call vote conducted. Motion carried unanimously.

5. Treasurer's Report

a. Financial Report

Ms. Flaherty reported there is no new bank activity.

October balance \$7,509.16

December balance \$7,509.16

Mr. Breyen moved and Mr. Harrington seconded to approve the Financial Report. Roll call vote conducted. Motion carried unanimously.

b. Member community invoicing update

Ms. Flaherty explained that she hasn't had any deposits so no payments have been made at this time.

6. Unfinished Business

a. Bethel reviews of URRWMO required ordinances

Mr. Schurbon gives an update stating Chuck Schwarz has informed him of the delay. No action required at this time.

b. Ham Lake local water plan

The City of Ham Lake is the last city to submit a local water plan. Mr. Schurbon recommends submitting the draft back to Ham Lake citing unresolved comments along disorganized information. Mr. West clarifies that the City of Ham Lake has had ample time to revise this plan. Mr. Downing inquires if the board should be doing something differently. Mr. Schurbon states he will be making a personal phone call to the City Administrator of Ham Lake to get resolve. Mr. West suggests the Ham Lake representatives could reach out as well. **Mr. Tornes moved and Mr. Lohse seconded submitting the Ham Lake local water plan back to Ham Lake. Roll call vote conducted. Motion carried unanimously.**

c. One Watershed One Plan update

Mr. Schurbon gives an update on the Joint power's agreement. It's not a hybrid agreement which was thought at first. Mr. Schurbon will email the board the agreement to look over. Mr. Downing is hopeful the plan will move forward. Mr. Schurbon shares a glimpse of the plan, pointing out impaired lakes and streams related to URRWMO.

7. New Business

a. 2022 draft budget

Mr. Schurbon outlines the 2022 budget. Mr. Schurbon states that everything in this budget follows our watershed plan with one exception of the local outreach program. Mr. Breyen inquired why the budget went down a couple thousand dollars. Mr. Schurbon explains the water monitoring charges fluctuate from year to year but it's budgeted the same every year. Mr. Schurbon states the next step is to approve the draft and send it to the communities for ratification. **Mr. Tornes moved and Mr. Downing seconded to send the 2022 draft budget to the cities for ratification. Roll call vote conducted. Motion passes unanimously.**

b. Solicit bids for 2021 professional services

Mr. Schurbon explains that state law requires to solicit bids for professional services every two years. Mr. Schurbon details out the request for proposal that he has come up with. Mr. Schurbon indicates there is a clear conflict of interest because he will submit a proposal. Mr. West to take a look at it for any bias and will distribute the RFP to each member city's consulting engineer and the Anoka Conservation District. **Mr. Breyen moved and Mr. Tornes seconded to authorize the distribution of requests for proposals for 2021 water monitoring and management. Roll call vote conducted. Motion passes unanimously.**

c. URRWMO stormwater standards

Mr. Schurbon clarifies each city has to have ordinances consistent with WMO stormwater standards. Mr. Schurbon goes over some details of the current URRWMO standards and revised

standards proposed by the URRWMO's technical advisory committee. The new standard is for communities to comply with the November 2020 State MS4 permit minimum control measures 4 & 5 which are more protective than current URRWMO standards. Mr. Breyen states that 5 of our 6 cities do have to comply to MS4 standards regardless of the WMO. Mr. Schurbon states that the one city not already subject to those rules, Bethel, has been approached and did not object to the new URRWMO standard. Mr. Downing reasons having the cities comply to one standard would be easier and best for all. **Mr. Downing moved and Mr. Breyen seconded to approve the URRWMO stormwater standards. Motion passes unanimously.**

d. Watershed plan amendment to include new URRWMO standards

Mr. Schurbon explains the URRWMO has approved multiple items over the last year so that were recommended by its technical advisory committee. Each of these items was an implementation item in the URRWMO plan. They have included stormwater standards, wetland standards, landlocked basins standards, culvert inventory methods and project prioritization. Mr. Schurbon explains these items have been board approved and it may be appropriate to further formalize some of them by amending them to the URRWMO Watershed Management Plan. Mr. Schurbon further explained that the meeting packet included one possible plan amendment (adding the Ford Brook Subwatershed Assessment Study) as a plan guidance document that he no longer recommends amending to the plan because that study is not yet complete. Mr. Schurbon explains the process of moving forward with the minor amendments. **Mr. Breyen moved and Mr. Tornes seconded to proceed with moving forward with the amendment plan. Motion passes unanimously.**

8. Mail

None

9. Other

Mr. West asks Mr. Schurbon to change his email address on the website. Mr. Downing suggests all members use a designated email, not their personal email addresses, due to security reasons. Mr. West thanks all members for showing up and volunteering their time.

10. Invoice(s)

Recording Secretary services for 11-17-2020 meeting \$175.00. Mr. West and Ms. Flaherty to meet up at the end of the week to get a check out to Ms. Kalland. **Mr. Breyen motion and Mr. Tornes seconded. Motion passes unanimously.**

11. Adjourn

Mr. Harrington moved for adjournment at 7:36 p.m. Mr. Lohse seconded. Roll call vote. Nays: Mr. West, Mr. Breyen. Ayes: All other members present.



UPPER RUM RIVER

Watershed Management Organization

Regular Meeting for **TUESDAY, MARCH 2, 2021 6:30 pm**

TO BE HELD REMOTELY due to the Covid-19 pandemic.

ZOOM meeting connection instructions:

CLICK THIS LINK

<https://us02web.zoom.us/j/86782696301?pwd=UjU3ZW81Snc0ejZreWdrcTZleTAxdz09>

OR ATTEND BY CONFERENCE CALL by dialing either +1 301 715 8592 OR +1 312 626 6799,
then when prompted enter meeting ID **867 8269 6301** and passcode **867809**.

For help or other accommodations email jared.wagner@anokaswcd.org

AGENDA

Agenda to be finalized at meeting

1. Call to Order
2. Roll Call
3. Adopt Agenda
4. Approval of Minutes for January 5, 2021
5. Treasurer's Report
 - a. Financial report
 - b. Member community invoicing update
6. Unfinished Business
 - a. Watershed Mgmt Plan Amendment – Public Hearing
 - b. One Watershed One Plan update and approve joint powers agreement content
 - c. 2021 quotes for professional services
 - d. 2022 draft budget
 - e. Bethel reviews of URRWMO-required ordinances
 - f. Ham Lake local water plan
7. New Business
 - a. 2020 work results report – Anoka Co Water Resources Outreach Collaborative
 - b. 2020 work results report – Anoka Conservation District
 - c. 2020 URRWMO mini-report to cities
8. Mail
9. Other
10. Invoice(s)
 - a. Recording Secretary services for 1-5-2021 meeting \$175
11. Adjourn

Upcoming meetings: May 4, 2021 All meetings at 6:30pm



Regular Meeting Minutes of March 2, 2021

1. Call to Order

Chair West called the meeting to order at 6:30 p.m.

2. Roll Call

Present: Dan Breyen, Joel Greenberg, John West, Lan Tornes, Matt Downing, Radja Lohse, Ryan Sequin, Sandy Flaherty, Tim Harrington.

Absent: Dan Denno

Audience: Jared Wagner, Anoka Conservation District (ACD), Katie Kalland, Recording Secretary.

3. Approval of Agenda

Mr. Breyen requested to discuss a change of status of the meeting under item 9. **Mr. Breyen moved and Mr. Harrington seconded to approve the agenda as altered. Roll call vote conducted. Motion carried unanimously.**

4. Approval of Minutes

Mr. Breyen moved and Mr. Lohse seconded to approve the January 5, 2021 minutes. Roll call vote conducted. Motion carried unanimously.

5. Treasurer's Report

a. Financial Report

Ms. Flaherty stated she was having computer and printer difficulties therefore couldn't get the bank statements out.

December balance \$7,509.16

January balance \$17,976.15

February balance \$17,976.15

Mr. Breyen moved and Mr. Tornes seconded to approve the Financial Report. Roll call vote conducted. Motion carried unanimously.

b. Member community invoicing update

Ms. Flaherty explained that the cities of Bethel, Nowthen, and St. Francis have paid the first half of their budgets.

6. Unfinished Business

a. Watershed Management Plan Amendment – Public Hearing

Mr. Wagner gave an update that the URRWMO's proposed watershed plan amendment had been submitted to State review agencies for an initial 30-day comment period. An outcome was that the MN BWSR determined the URRWMO's proposed watershed plan amendment is a minor amendment. Comments received are provided in the meeting packet. Mr. Wagner stated that to proceed with the amendment process the next steps are a public hearing, any edits in response to comments,, vote of approval, and distribution of the Plan amendment as required in State Rule. Mr. West questioned whether the Public Hearing had been properly noticed? Mr. Wagner replied that the process has been managed by Jamie Schurbon and he did not know what public notices had been completed. Due to this uncertainty, the Chair determined that this agenda item should be tabled until the next meeting and Mr. Wagner will ensure legally required public notice is completed.

b. One Watershed One Plan update and approve joint powers agreement content

Mr. Downing gave an update on the joint powers arrangement. Mr. Downing recommends approval. The agreement was prepared by an attorney group.. Mr. Wagner explained that the URRWMO is not being asked to join the agreement at this point; rather the URRWMO is being asked to approve the direction and content of the agreement.

Mr. Tornes moved to approval the content of the One Watershed One Plan draft joint powers agreement. Mr. Downing seconded. Roll call vote conducted. Nays: Mr. Breyen. Ayes: All other present members.

c. 2021 quotes for professional services

Mr. West sent out many letters to receive quotes and only received one back from ACD.

Mr. Breyen moved to approve 2021 professional services contract for ACD. Mr. Harrington seconded. Roll call vote conducted. Motion passes unanimously.

d. 2022 draft budget

Mr. Wagner stated that Bethel is the only city that has not ratified the budget. Ratifications were requested by March 1, 2021. Chair West stated this should be tabled and put on the next agenda. No action at this time.

e. Bethel reviews of URRWMO-required ordinances

Mr. Wagner explained that the status of Bethel's ordinances are unchanged. Delay in Bethel's required ordinances is partly due to COVID-related delays in approval of their comprehensive plan. No action at this time.

f. Ham Lake local water plan

Mr. Wagner stated that the status of Ham Lake's local water plan is unchanged. We are awaiting an updated draft to consider approval. No action at this time.

7. New Business

a. 2020 work results report – Anoka Co Water Resources Outreach Collaborative

Mr. Wagner gave an update on Anoka County Water Resources outreach program. Mr. Wagner explains page 4 of the report and the interactions with the public. Mr. Tornes expressed that Emily Johnson did a great job overall with the outreach.

b. 2020 work results report – Anoka Conservation District

Mr. Wagner presented 2020 work results with emphasis on Lake George water quality. Mr. Wagner stated that Lake George has received an “A” rating three years in a row. Mr. Wagner explained precipitation plays a significant role in the Lake George’s clarity and ACD will continue to study it.

c. 2020 URRWMO mini-report to cities

Mr. Wagner presented mini-reports prepared by Mr. Schurbon. These will be provided to URRWMO city councils. Board members are encouraged to attend a city council meeting to presented. Mr. West suggested a hybrid concept by first sending the report to the cities and then asking URRWMO board members to be present at the council meeting when it is discussed so any questions can be answered. Mr. Wagner will ask cities to notify their URRWMO board members hen the report is on a city council agenda.

8. Mail

None

9. Other – Changing status of meeting

Mr. Breyen asks the other members about meeting in person for future meetings. Ms. Flaherty states that she would be ok with it as long as social distancing is in place. Mr. Greenberg stated that he could go either way. Mr. Harrington stated that he doesn’t have a problem with meeting in person. Ms. Kalland stated either way would work for her as well. Mr. West would like the next agenda to reflect that the URRWMO will meet in person in the council chambers of Oak Grove City Hall.

10. Invoice(s)

Recording Secretary services for 1-5-2021 meeting \$175.00. Mr. West and Ms. Flaherty to meet up at the end of the week to get a check out to Ms. Kalland. **Mr. Harrington moved to approve the invoice for the recording secretary. Mr. Breyen seconded. Motion passes unanimously.**

11. Adjourn

Mr. Downing made a motion for adjournment at 7:12 p.m. Mr. Breyen seconded. Roll call vote. Nays: Mr. West. Ayes: All other members present.

Submitted by: Katie Kalland, Recording Secretary



UPPER RUM RIVER

Watershed Management Organization

Regular Meeting for **TUESDAY, MAY 4, 2021 6:30 pm**

Meeting location: Oak Grove City Hall in Council Chambers.
1990 Nightingale Street NW Oak Grove, MN

URRWMO Board members and city affiliation:

Present	Absent		Present	Absent	
<input type="checkbox"/>	<input type="checkbox"/>	John West, Chair (Oak Grove)	<input type="checkbox"/>	<input type="checkbox"/>	Ryan Seguin (Bethel)
<input type="checkbox"/>	<input type="checkbox"/>	Dan Denno (Oak Grove)	<input type="checkbox"/>	<input type="checkbox"/>	Tim Harrington (East Bethel)
<input type="checkbox"/>	<input type="checkbox"/>	Dan Breyen, V. Chair (Nowthen)	<input type="checkbox"/>	<input type="checkbox"/>	Radja Loshe (East Bethel)
<input type="checkbox"/>	<input type="checkbox"/>	Joel Greenberg (Nowthen)	<input type="checkbox"/>	<input type="checkbox"/>	Matt Downing (Ham Lake)
<input type="checkbox"/>	<input type="checkbox"/>	Lan Tornes (St. Francis)	<input type="checkbox"/>	<input type="checkbox"/>	Sandy Flaherty, Treas. (Ham Lake)

AGENDA

Agenda to be finalized at meeting

1. Call to Order
2. Roll Call
3. Adopt Agenda
4. Annual Meeting
 - a. Election of officers
 - b. Set meeting dates through May 2022
 - c. Hear any recommended changes to JPA or watershed plan
 - d. Select newspaper of record
5. Approval of Minutes for March 2, 2021
6. Treasurer's Report
 - a. Financial report
 - b. Member community invoicing update
7. Unfinished Business
 - a. Watershed Mgmt Plan Amendment – including **Public Hearing**
 - b. 2022 budget
 - c. Bethel reviews of URRWMO-required ordinances
 - d. Ham Lake local water plan
8. New Business
 - a.
9. Mail
10. Other
11. Invoice(s)

- a. Recording Secretary services for 3-2-2021 meeting \$175
- b. Anoka Conservation District pymt 1 of 3 2021 \$12,373.50

12. Adjourn

Upcoming meetings: TBD



Regular Meeting for TUESDAY, MAY 4, 2021 6:30 pm

Meeting location: Oak Grove City Hall in Council Chambers. 19900
Nightingale Street NW Oak Grove, MN

1. Call to Order

Mr. Breyen called the meeting to order at 6:30 p.m.

2. Roll Call

Present: Dan Denno (6:47 p.m.), Lan Tornes, Tim Harrington, Sandy Flaherty, Dan Breyen, Radja Lohse, Joel Greenberg, Ryan Sequin

Absent: Matt Downing, John West

Audience: Jared Wagner, Anoka Conservation District (ACD), Katie Kalland, recording secretary

3. Adopt Agenda

Mr. Harrington moved and Mr. Tornes seconded to approve the agenda as presented. Motion carried unanimously.

4. Annual Meeting

a. Election of officers

Mr. Breyen made a motion to approve Mr. West as Chair and Mr. Harrington seconded. Motion carried unanimously. Mr. Harrington made a motion to approve Mr. Breyen as Vice Chair. Ms. Flaherty seconded. Motion carried unanimously. Mr. Breyen made motion to nominate Ms. Flaherty to be Treasurer. Mr. Harrington seconded. Motion carried unanimously.

b. Set meeting dates through May 2022

Mr. Breyen discussed meeting dates for next year. No meetings scheduled in June and July. Meeting dates are August 3rd, September 14th, November 9th, January 4th, March 1st, and May 3rd. **Mr. Tornes made a motion to approve meeting dates. Mr. Breyen seconded. Motion carried unanimously.**

- c. Hear any recommended changes to JPA or watershed plan

Mr. Wagner stated nothing new essentially with the watershed plan. Mr. Wagner stated the Sunrise board is changing their JPA. Mr. Wagner explained that the URRWMO JPA is about thirty years old and there are some incorrect state law references. Mr. Wagner stated the board would need to make a motion for special meeting June 1st to go over the JPA. The board can make changes but the agreement is ultimately up to the cities. Mr. Breyen stated that he would have a hard time ratifying a document this close to June 1. Mr. Tornes would be more interested in getting more answers to the agreement before changing it. Mr. Greenberg would feel more comfortable if Mr. West and Mr. Schurbon were here to discuss it with. Consensus is to wait and discuss later by putting on the August 3rd agenda.

- d. Select newspaper of record

Mr. Greenberg made a motion to make the Star Tribune the paper of record. Mr. Tornes seconded. Motion carried with Mr. Breyen voting no.

- 5. Approval of Minutes for March 2, 2021

Mr. Tornes made a motion to approve the meeting minutes for March 2, 2021. Seconded by Ms. Flaherty. Motion carried unanimously.

- 6. Treasurer's Report

- a. Financial report

Deposits totaling 16,643.10

Debits totaling \$175.00

March balance \$34,444.25

April balance \$34,444.25

Member community invoicing update

Ms. Flaherty explains all cities have paid the first half their budgets with East Bethel paying for the full year. Ms. Flaherty stated May is when the second half of the budget is invoiced and would like Mr. Schurbon to invoice the cities.

Mr. Harrington made a motion to approve the Treasurer's report. Mr. Breyen seconded. Motion carried unanimously.

- 7. Unfinished Business

- a. Watershed Management Plan Amendment – including Public Hearing

Mr. Breyen made an announcement to open the Public Hearing. There were no comments. **Mr. Tornes made a motion to approve the proposed minor amendment to the URRWMO Watershed Management Plan, including changes described in the responses to 30-day comments. Mr. Breyen seconded. Motion carried unanimously.**

Mr. Tornes made motion to approve the responses to the comments. Ms. Flaherty seconded. Motion carried unanimously.

Mr. Tornes made motion to approve the revised URRWMO Landlocked Basins Standards. Ms. Flaherty seconded. Motion carried unanimously.

b. 2022 budget

Mr. Breyen explains all cities have approved the budget for 2022.

Mr. Greenberg made a motion to approve the 2022 budget. Ms. Flaherty seconded. Motion carried unanimously.

c. Bethel reviews of URRWMO-required ordinances

Table for next meeting

d. Ham Lake local water plan

Table for next meeting

e. New Business

None

8. Mail

None

9. Other

None

10. Invoice(s)

- | | |
|--|-------------|
| a. Recording Secretary services for 3-2-2021 meeting | \$175 |
| b. Anoka Conservation District payment 1 of 3 2021 | \$12,373.50 |

Ms. Flaherty made a motion to approve invoices “a” and “b”. Mr. Tornes seconded. Motion carried unanimously.

11. Adjourn

Mr. Harrington made a motion for adjournment at 7:12 p.m. Mr. Breyen seconded. Motion carried unanimously.

Upcoming meetings: August 3rd, 2021
September 14th, 2021
November 9th, 2021
January 4th, 2022
March 1st, 2022
May 3rd, 2022



UPPER RUM RIVER

Watershed Management Organization

Regular Meeting for **TUESDAY, SEPTEMBER 14, 2021 6:30 pm**

Meeting location: Oak Grove City Hall, Council Chambers. 19900 Nightingale St NW Oak Grove, MN

URRWMO Board members and city affiliation:

Present	Absent		Present	Absent	
<input type="checkbox"/>	<input type="checkbox"/>	John West, Chair (Oak Grove)	<input type="checkbox"/>	<input type="checkbox"/>	Ryan Seguin (Bethel)
<input type="checkbox"/>	<input type="checkbox"/>	Dan Denno (Oak Grove)	<input type="checkbox"/>	<input type="checkbox"/>	Patrick Sullivan (Bethel)
<input type="checkbox"/>	<input type="checkbox"/>	Dan Breyen, V. Chair (Nowthen)	<input type="checkbox"/>	<input type="checkbox"/>	Tim Harrington (East Bethel)
<input type="checkbox"/>	<input type="checkbox"/>	Joel Greenberg (Nowthen)	<input type="checkbox"/>	<input type="checkbox"/>	Radja Loshe (East Bethel)
<input type="checkbox"/>	<input type="checkbox"/>	Lan Tornes (St. Francis)	<input type="checkbox"/>	<input type="checkbox"/>	Matt Downing (Ham Lake)

AGENDA *Agenda to be finalized at meeting*

1. Call to Order & Roll Call
2. Adopt Agenda
3. Approval of Minutes for May 4, 2021
4. Treasurer’s Report
 - a. Financial report
 - b. Member community invoicing update
5. Unfinished Business
 - a. Bethel reviews of URRWMO-required ordinances
 - b. Ham Lake local water plan
 - c. URRWMO joint powers agreement
 - d. Rum Riverbank stabilizations update
 - e. Lake George shoreline stabilizations update
 - f. Rum River 1W1P update
6. New Business
 - a. Accept resignation of Sandy Flaherty, elect new Treasurer
 - b. Discuss county ditch jurisdiction
 - c. LiDAR update contribution request
 - d. Lake George pontoon tour opportunity
7. Mail
8. Other
9. Invoice(s)
 - a. Recording Secretary services for 5-4-2021 meeting \$175
 - b. Anoka Conservation District pymt 2 of 3 2021 \$12,373.50
10. Adjourn

Upcoming meetings: September 14, November 9, January 4, 2022



Regular Meeting for **TUESDAY, SEPTEMBER 14, 2021 6:30 pm**

Meeting location: Oak Grove City Hall. 19900 Nightingale St NW Oak Grove, MN

1. Call to Order & Roll Call

Mr. West called the meeting to order at 6:30 p.m.

Present: Tim Harrington, John West, Patrick Sullivan, Ryan Sequin, Matt Downing, Radja Lohse,

Absent: Dan Denno, Joel Greenberg, Lan Tornes

Audience: Jamie Schurbon (ACD), Katie Kalland (recording secretary), Colleen Werdien (ACD supervisor)

2. Adopt Agenda

Mr. Breyen made a motion to approve the agenda. Mr. Harrington seconded. Motion carried unanimously.

3. Approval of Minutes for May 4, 2021

Mr. Lohse made a motion to approve the Minutes for May 4, 2021. Mr. Sullivan seconded. Motion carried unanimously.

4. Treasurer's Report

Mr. West states that there are no updates with the absence of a treasurer.

5. Unfinished Business

a. Bethel reviews of URRWMO-required ordinances

Mr. Schurbon discusses Bethel's ordinances. Mr. Sequin and Mr. Sullivan said they would speak with the Bethel city council. Mr. West suggests sending the city a letter. Mr. Sequin mentioned the city is starting the process of adopting new ordinances. Mr. Schurbon to follow up with Mr. Sequin via email regarding a letter to Bethel.

b. Ham Lake local water plan

Mr. Schurbon states the revisions of the local water plan have addressed the URRWMO's previous comments. Mr. Schurbon recommends to approve the local water plan. **Mr. Downing made a motion to approve Ham Lake's local water plan dated May 2021. Mr. Harrington seconded. Motion carried unanimously.**

c. URRWMO joint powers agreement

Mr. Schurbon states the agreement is over 30 years old and could use some updating. He noted that the Sunrise River WMO is recommending updates to its communities. That JPA is nearly identical to the URRWMO JPA. Mr. Schurbon presented the SRWMO-recommended edits that would also apply to the URRWMO's JPA. A marked up version of the URRWMO JPA with the edits was provided.

Mr. West had a concern of cities being able to pull out of the agreement. Mr. Schurbon states cities can pull out of the agreement at any time.

Mr. Schurbon discusses some potential revisions: alternate board members, statutory references, bylaws, doing annual audits, financial process, and others.

Discussion ensued about annual budgeting processes which require all communities to ratify a draft budget before it is adopted. The failure of any community to respond results in no budget and paralysis. Mr. Downing states he likes the idea of addressing the situation where a community fails to act. Mr. West agreed and requested a guide line on the failure to act process. Mr. Schurbon suggested that the JPA could be amended to state that failure to respond to a budget ratification request within 60 days constitutes approval.

The JPA's language requiring annual financial audits was discussed. It was noted that the JPA requires annual financial audits while state statutes require an audit every 5 years based on the URRWMO being below a certain budgetary threshold. Mr. Sullivan voiced support for annual audits. Mr. West noted that with few financial transactions, annual audits may be excessive. After discussion, there was support for the JPA being amended to be consistent with state statute.

Mr. Schurbon was directed to mark up the URRWMO JPA to reflect the board's discussion. That document and a draft cover letter to communities will be presented at the next URRWMO meeting for further discussion.

d. Rum Riverbank stabilizations update

Mr. Schurbon discusses the grants that are moving forward. The URRWMO provided matching funds for those grants and the associated projects are a priority in the URRWMO Plan. Anoka Conservation District is working under 3 grants totaling over 1.7 million dollars (including county, WMO, and homeowner match). Numerous riverbank stabilization projects are completed, underway, or upcoming. The Anoka Conservation District staff will continue to keep the board updated.

e. Lake George shoreline stabilizations update

Mr. Schurbon states 35 properties on Lake George with active shoreline erosion were approached, 24 homeowners met with Mr. Schurbon and 8 were chosen for grants. Spring time construction is planned.

f. Rum River 1W1P update

Mr. Downing informed the board of a policy committee meeting Thursday September 23rd, when policy committee comments on the draft 1W1P will be discussed. Mr. Downing encourages everyone to read the 1W1P. Mr. Downing mentioned things are on track to finish up in 6-12 months. Mr. Schurbon states the Mille Lacs Band of Ojibwe is interested in participating.

6. New Business

a. Accept resignation of Sandy Flaherty, elect new Treasurer

Mr. Breyen made a motion to approve the resignation of Sandy Flaherty. Mr. Lohse

seconded. Motion made unanimously.

Mr. West notes that Ms. Flaherty did a great job and was a very helpful treasurer. Mr. West describes the responsibilities of the Treasurer. Mr. Sullivan nominated himself to become to new treasurer. Mr. West asked for other nominations three times. None were heard. **Mr. Breyen made a motion to approve Mr. Sullivan as the treasurer. Mr. Harrington seconded. Motion made unanimously.**

b. Discuss county ditch jurisdiction

Mr. Schurbon stated that the URRWMO Plan calls for the organization to hold a discussion in 2021 about reassigning jurisdictions of county ditches. Currently the county highway department has jurisdiction. Mr. Breyen states he has concerns with funding. No action taken at this time.

c. LiDAR update contribution request

Mr. Schurbon states the county has requested \$2,500 to update airplane-collected elevation data. Mr. Schurbon stated the data is very beneficial for watershed management, however doesn't believe the URRWMO is financially well positioned to contribute. Mr. West agrees; noting that the 2022 budget has already been made. Mr. Sullivan agrees the information is very beneficial and would like to try and make it work. **Mr. Breyen made a motion not to approve contributing funds to the LiDAR. Mr. Lohse seconded. Nays: Mr. Sullivan. Ayes: All other members present. Mr. Downing made a motion to have Mr. Schurbon send a letter to cities encouraging them to contribute funds to the LiDAR. Mr. Sullivan seconded. Motion made unanimously.**

d. Lake George pontoon tour opportunity

Jay Edwardson of the Lake George Conservation Club has offered host a pontoon ride. Mr. West states it would be a good idea but wouldn't be a requirement. Mr. Schurbon mentioned that this would be an informal social gathering, however, will post it like a meeting on the website and send the information to the cities for their community calendars to ensure the greatest transparency. Mr. Schurbon will work to coordinate the tour details.

7. Mail

Mr. West discusses the approved insurance binder this year. Mr. West states it's essentially the same as previous years.

8. Other

9. Invoice(s)

- a. Recording Secretary services for 5-4-2021 meeting \$175

Mr. Harrington made a motion to approve the Recording Secretary invoice dated 5-4-21. Mr. Lohse seconded. Motion made unanimously.

- b. Anoka Conservation District payment 2 of 3 2021 \$12,373.50

Mr. West suggests waiting for the treasurer to be a check signer. **Mr. Downing made a motion to approve the payment of \$12,373.50 however, not issue the check until the Mr. Sullivan is an official check signer and is up to speed with the financials. Mr. Sullivan seconded. Motion made unanimously.**

10. Adjourn 7:32 p.m.

Mr. Breyen made a motion for adjournment. Mr. Harrington seconded. Motion made unanimously.

Upcoming meetings: November 9, January 4, 2022



UPPER RUM RIVER

Watershed Management Organization

Regular Meeting for **TUESDAY, NOVEMBER 9, 2021 6:30 pm**

Meeting location: Oak Grove City Hall, Council Chambers. 19900 Nightingale St NW Oak Grove, MN

URRWMO Board members and city affiliation:

Present	Absent		Present	Absent	
<input type="checkbox"/>	<input type="checkbox"/>	John West, Chair (Oak Grove)	<input type="checkbox"/>	<input type="checkbox"/>	Ryan Seguin (Bethel)
<input type="checkbox"/>	<input type="checkbox"/>	Dan Denno (Oak Grove)	<input type="checkbox"/>	<input type="checkbox"/>	Patrick Sullivan (Bethel)
<input type="checkbox"/>	<input type="checkbox"/>	Dan Breyen, V. Chair (Nowthen)	<input type="checkbox"/>	<input type="checkbox"/>	Tim Harrington (East Bethel)
<input type="checkbox"/>	<input type="checkbox"/>	Joel Greenberg (Nowthen)	<input type="checkbox"/>	<input type="checkbox"/>	Radja Loshe (East Bethel)
<input type="checkbox"/>	<input type="checkbox"/>	Lan Tornes (St. Francis)	<input type="checkbox"/>	<input type="checkbox"/>	Matt Downing (Ham Lake)

AGENDA

Agenda to be finalized at meeting

1. Call to Order & Roll Call
2. Adopt Agenda
3. Approval of Minutes for September 14, 2021
4. Treasurer's Report
 - a. Financial report
 - b. Member community invoicing update
5. Unfinished Business
 - a. Bethel reviews of URRWMO-required ordinances
 - b. URRWMO joint powers agreement
 - c. Rum Riverbank stabilizations update
 - d. Lake George shoreline stabilizations update
 - e. Rum River 1W1P update
6. New Business
 - a. Watershed Based Implementation Funding (WBIF) upcoming grants
 - b. Consider resignation of Lan Tornes
7. Mail
8. Other
9. Invoice(s)
 - a. Recording Secretary services for 9-14-2021 meeting \$175
 - b. Anoka Conservation District pymt 3 of 3 2021 \$12,373.50
 - c. League of Minnesota Cities insurance \$2,279.00
10. Adjourn

Upcoming meetings: January 4, 2022; March 1; May 3



Regular Meeting for **TUESDAY, NOVEMBER 9, 2021 6:30 pm**
Meeting location: Oak Grove City Hall, 19900 Nightingale St. NW Oak Grove, MN

1. Call to Order & Roll Call

Mr. West called the meeting to order at 6:30 p.m.

Present: Dan Denno, John West, Tim Harrington, Ryan Sequin, Lan Tornes, Patrick Sullivan, Matt Downing.

Absent: Dan Breyen, Radja Lohse, Joel Greenberg.

Audience: Jamie Schurbon (ACD), Katie Kalland (recording secretary), Colleen Werdien (ACD supervisor)

2. Adopt Agenda

Mr. Tornes made a motion to approve the agenda. Seconded by Mr. Harrington. Motion passed unanimously.

3. Approval of Minutes for September 14, 2021

Mr. Harrington made a motion to approve the minutes from September 14th, 2021. Seconded by Mr. Downing. Motion passed with one abstention from Mr. Denno.

4. Treasurer's Report

a. Financial report

Mr. Sullivan stated that he needs to evaluate the information he was given today and there is no report at this time. Mr. Sullivan stated he will have balance sheet that will go out with the packet/agenda next meeting.

b. Member community invoicing update

Mr. Schurbon explained that Mr. Sullivan will be able to ascertain each community's payment status as he reviews financial documents as the new treasurer. Mr. West stated that he believes all the cities have paid their balance.

5. Unfinished Business

a. Bethel reviews of URRWMO-required ordinances

Mr. Sequin stated that it was difficult process to complete. Mr. Sequin stated that Bethel is sending ordinance revisions to the person who does that work for their city, and it should be resolved by next URRWMO meeting.

b. URRWMO joint powers agreement

Mr. Schurbon explained the revised JPA that the board agreed upon. Mr. Schurbon stated that there is a memo draft ready to be submitted to the city administrators upon the board's approval. Mr. Schurbon explained the process of meeting the city administrators and attorneys that the Sunrise River WMO board is following for their similar JPA amendment.

Mr. Denno voiced concern about the advisory committees being moved from an appendix of the JPA into the main text. Mr. Schurbon stated that it can stay where it was. Mr. West volunteered to be the URRWMO board liaison when Mr. Schurbon meets with the city administrators.

Mr. Downing made a motion to recommend the JPA amendments to the cities as written in the packet. Mr. Tornes seconded. Roll call vote. Motion passed unanimously.

c. Rum Riverbank stabilizations update

Mr. Schurbon gave an update on the projects with the grants located in the URRWMO. Mr. Schurbon stated major riverbank erosion correction of 400 linear feet is under construction in Oak Grove and the project should be done in the next week. Mr. Schurbon stated that we are surpassing the half mile mark of minor river bank stabilization with cedar tree revetments.

d. Lake George shoreline stabilizations update

Mr. Schurbon stated there are no updates on this project.

e. Rum River 1W1P update

Mr. Schurbon explained that the 1W1P is still in the 60-day review and where to make a comment if needed. Mr. Schurbon stated that the URRWMO board will need to make a decision in summer 2022 regarding whether to join the joint powers entity for implementing the plan.

6. New Business

a. Watershed Based Implementation Funding (WBIF) upcoming grants

Mr. Schurbon explained the process of getting these grants. Mr. Schurbon stated that you can spend these grant funds only on items that are in your watershed plans. Mr. Schurbon explained that a representative will be needed on a metro "convene committee" to help make decisions on the being money spent. That process will be during the first half of 2022.

b. Consider resignation of Lan Tornes

Mr. West thanked Mr. Tornes for his service over the past ten years. Mr. Schurbon thanked Mr. Tornes for his expertise over the years. Mr. Harrington stated he learned a lot from Mr. Tornes and thanked him for his service.

7. Mail

None

8. Other

Mr. Denno asked Mr. Schurbon about an island with tires in the Rum River, and if there was an update. Mr. Schurbon stated there is no update as this time.

9. Invoice(s)

- | | |
|---|-------------|
| a. Recording Secretary services for 9-14-2021 meeting | \$175 |
| b. Anoka Conservation District payment 3 of 3 2021 | \$12,373.50 |
| c. League of Minnesota Cities insurance | \$2,279.00 |

Mr. Harrington made a motion to approve invoices 9a-c. Seconded by Mr. Tornes. Motion approved unanimously.

10. Adjourn

Mr. Downing made a motion for adjournment at 7:07 p.m. Mr. Tornes seconded. Nays: Mr. West. Ayes: All other members present. Motion passed.

Respectfully submitted by: Katie Kalland, recording secretary

Upcoming meetings: January 4, March 1, May 3