



Regular Meeting Minutes of January 5, 2021

1. Call to Order

Chair West called the meeting to order at 6:31 p.m.

2. Roll Call

Present: Dan Breyen, Joel Greenberg (joined at 6:35 p.m.), John West, Lan Tornes, Matt Downing, Radja Lohse, Ryan Sequin, Sandy Flaherty, Tim Harrington.

Absent: Dan Denno, David Olsrud

Audience: Jamie Schurbon, Anoka Conservation District (ACD), Katie Kalland, Recording Secretary.

3. Approval of Agenda

Mr. Breyen moved and Mr. Harrington seconded to approve the agenda as presented. Roll call vote conducted. Motion carried unanimously.

4. Approval of Minutes

Mr. Breyen moved and Mr. Tornes seconded to approve the November 17, 2020 minutes. Roll call vote conducted. Motion carried unanimously.

5. Treasurer's Report

a. Financial Report

Ms. Flaherty reported there is no new bank activity.

October balance \$7,509.16

December balance \$7,509.16

Mr. Breyen moved and Mr. Harrington seconded to approve the Financial Report. Roll call vote conducted. Motion carried unanimously.

b. Member community invoicing update

Ms. Flaherty explained that she hasn't had any deposits so no payments have been made at this time.

6. Unfinished Business

a. Bethel reviews of URRWMO required ordinances

Mr. Schurbon gives an update stating Chuck Schwarz has informed him of the delay. No action required at this time.

b. Ham Lake local water plan

The City of Ham Lake is the last city to submit a local water plan. Mr. Schurbon recommends submitting the draft back to Ham Lake citing unresolved comments along disorganized information. Mr. West clarifies that the City of Ham Lake has had ample time to revise this plan. Mr. Downing inquires if the board should be doing something differently. Mr. Schurbon states he will be making a personal phone call to the City Administrator of Ham Lake to get resolve. Mr. West suggests the Ham Lake representatives could reach out as well. **Mr. Tornes moved and Mr. Lohse seconded submitting the Ham Lake local water plan back to Ham Lake. Roll call vote conducted. Motion carried unanimously.**

c. One Watershed One Plan update

Mr. Schurbon gives an update on the Joint power's agreement. It's not a hybrid agreement which was thought at first. Mr. Schurbon will email the board the agreement to look over. Mr. Downing is hopeful the plan will move forward. Mr. Schurbon shares a glimpse of the plan, pointing out impaired lakes and streams related to URRWMO.

7. New Business

a. 2022 draft budget

Mr. Schurbon outlines the 2022 budget. Mr. Schurbon states that everything in this budget follows our watershed plan with one exception of the local outreach program. Mr. Breyen inquired why the budget went down a couple thousand dollars. Mr. Schurbon explains the water monitoring charges fluctuate from year to year but it's budgeted the same every year. Mr. Schurbon states the next step is to approve the draft and send it to the communities for ratification. **Mr. Tornes moved and Mr. Downing seconded to send the 2022 draft budget to the cities for ratification. Roll call vote conducted. Motion passes unanimously.**

b. Solicit bids for 2021 professional services

Mr. Schurbon explains that state law requires to solicit bids for professional services every two years. Mr. Schurbon details out the request for proposal that he has come up with. Mr. Schurbon indicates there is a clear conflict of interest because he will submit a proposal. Mr. West to take a look at it for any bias and will distribute the RFP to each member city's consulting engineer and the Anoka Conservation District. **Mr. Breyen moved and Mr. Tornes seconded to authorize the distribution of requests for proposals for 2021 water monitoring and management. Roll call vote conducted. Motion passes unanimously.**

c. URRWMO stormwater standards

Mr. Schurbon clarifies each city has to have ordinances consistent with WMO stormwater standards. Mr. Schurbon goes over some details of the current URRWMO standards and revised

standards proposed by the URRWMO's technical advisory committee. The new standard is for communities to comply with the November 2020 State MS4 permit minimum control measures 4 & 5 which are more protective than current URRWMO standards. Mr. Breyen states that 5 of our 6 cities do have to comply to MS4 standards regardless of the WMO. Mr. Schurbon states that the one city not already subject to those rules, Bethel, has been approached and did not object to the new URRWMO standard. Mr. Downing reasons having the cities comply to one standard would be easier and best for all. **Mr. Downing moved and Mr. Breyen seconded to approve the URRWMO stormwater standards. Motion passes unanimously.**

d. Watershed plan amendment to include new URRWMO standards

Mr. Schurbon explains the URRWMO has approved multiple items over the last year so that were recommended by its technical advisory committee. Each of these items was an implementation item in the URRWMO plan. They have included stormwater standards, wetland standards, landlocked basins standards, culvert inventory methods and project prioritization. Mr. Schurbon explains these items have been board approved and it may be appropriate to further formalize some of them by amending them to the URRWMO Watershed Management Plan. Mr. Schurbon further explained that the meeting packet included one possible plan amendment (adding the Ford Brook Subwatershed Assessment Study) as a plan guidance document that he no longer recommends amending to the plan because that study is not yet complete. Mr. Schurbon explains the process of moving forward with the minor amendments. **Mr. Breyen moved and Mr. Tornes seconded to proceed with moving forward with the amendment plan. Motion passes unanimously.**

8. Mail

None

9. Other

Mr. West asks Mr. Schurbon to change his email address on the website. Mr. Downing suggests all members use a designated email, not their personal email addresses, due to security reasons. Mr. West thanks all members for showing up and volunteering their time.

10. Invoice(s)

Recording Secretary services for 11-17-2020 meeting \$175.00. Mr. West and Ms. Flaherty to meet up at the end of the week to get a check out to Ms. Kalland. **Mr. Breyen motion and Mr. Tornes seconded. Motion passes unanimously.**

11. Adjourn

Mr. Harrington moved for adjournment at 7:36 p.m. Mr. Lohse seconded. Roll call vote. Nays: Mr. West, Mr. Breyen. Ayes: All other members present.