

AGENDA

Upper Rum River Watershed Management Organization
Tuesday, January 7, 2014 at 7:00pm
Meeting will be held at Sandhill Center for the Arts in Bethel

1. Call to Order
2. Roll Call
3. Approval of Agenda
4. Approval of Minutes for November 12, 2013
5. Treasurer's Report
6. Unfinished Business
 - A. Update on Lake George water quality issue
7. New Business
 - A. 2013 draft work results from ACD
 - B. 2014 work contract with ACD
8. Mail
9. Other
10. Invoice approval(s)
 - A. Recording secretary invoice
11. Adjourn

Upper Rum River Watershed Management Organization
Meeting Minutes for January 7, 2014

Vice Chair Lan Tornes called the meeting to order at 7:00 pm.

Present: Lan Tornes, Vice Chair
Todd Miller
John Wangenstein
Kevin Armstrong
Ron Koller
Ann Arcand
Malcolm Vinger II

Absent: Dan Denno, Chair
Richard Walstrom, Secretary
Scott Heaton
Mike Haggard
Calvin Bahr

Audience: Jamie Schurbon, Anoka Conservation District (ACD)
Andrew Dotseth, Anoka Conservation District (ACD)

APPROVAL OF AGENDA

Kevin Armstrong moved and Todd Miller seconded to approve the agenda as written. All in favor, motion carried.

APPROVAL OF MINUTES

Malcolm Vinger II moved and Ron Koller seconded to approve the November 12, 2013 minutes as presented. All in favor, motion carried.

TREASURERS REPORT

No report.

UNFINISHED BUSINESS

A. Lake George water quality issue update - Representatives from the Lake Improvement District, DNR, and ACD are formulating a plan that includes additional water quality monitoring especially before and after herbicide treatments, annual plant surveys, sediment coring to determine internal nutrient loading, examining fish data to determine any possible water quality impacts of fish and management strategies, and treating curly leaf pondweed earlier to minimize water quality impacts that are more likely when water is warmer. Malcolm Vinger II expressed the need for Anoka County to “step up” and put more into the upkeep and needs of Lake George. ACD will relay this concern to County Parks. This item will be added to the March agenda.

NEW BUSINESS

A. 2013 draft work results from ACD - Andrew Dotseth reviewed the results. Lake George remains one of the clearest of Anoka County Lakes and is especially valuable to the County due to its unique ecosystem. Lake George is home to 24 different aquatic plant species, as compared to 10-12 species in most metro lakes. Vice Chair Tornes asked if a median could be used for reporting data. Currently, the State uses a mean. Now that Lidar is available to Anoka County, it could be used to help determine why there are different lake levels between Minard Lake and Coopers Lake. It was requested that Dissolved *constituents* be used in the Results and Discussion sections for both Cedar Creek and Seeyle Brook.

2014 recommendations are to actively participate in the MPCA Rum River WRAPP (Watershed Restoration and Protection Plan) which began in 2013; consider coordinating multi-county water planning efforts through the state's new One Watershed-One Plan initiative; add more frequent Lake George water quality monitoring; consider a St. Francis stormwater assessment; promote groundwater conservation; correct riverbank erosion issues discovered during the 2010 Rum River survey; investigate the condition of Ditch 19, the only inlet to Lake George; and promote water quality improvement projects.

B. 2014 Work Contract with ACD - The contract is basically the same as last year's contract. Jamie Schurbon noted that there could be an outstanding issue not addressed in this contract - if the Lake George Association asks for money to help with the lake water quality monitoring, since there is no line item for this in the budget. **Malcolm Vinger II moved and Ron Koller seconded to approve the 2014 Contract for Services with Anoka Conservation District, and to direct Vice Chair Lan Tornes to sign the contract.** Kevin Armstrong verified that Exhibit A: 2014 URRWMO Plan of Work is the same terms and conditions as was presented in the bid request. **All in favor, motion carried.**

MAIL

Todd Miller reported that checks have been received from Ham Lake, East Bethel, Nowthen, and Bethel; no checks from St. Francis nor Oak Grove.

DNR meeting notification for January 8th regarding North and East metro groundwater issues.

OTHER

INVOICE APPROVAL

A. Ron Koller moved and Kevin Armstrong seconded to approve the recording secretary invoice for \$150.00. All in favor, motion carried.

ADJOURN

Kevin Armstrong moved and Todd Miller seconded to adjourn. All in favor, meeting adjourned at 8:06 pm.

Gail E. Gessner, Recording Secretary
Submitted via email on 1/13/14

AGENDA - Revised

Upper Rum River Watershed Management Organization
Tuesday, March 4, 2014 at 7:00pm
Meeting will be held at Sandhill Center for the Arts in Bethel

1. Call to Order
2. Roll Call
3. Approval of Agenda
4. Approval of Minutes for January 7, 2014
5. Treasurer's Report
6. Unfinished Business
 - A. Communication with Anoka County on Lake George water quality issues - update
7. New Business
 - A. Draft 2015 preliminary budget and approve submitting to member cities for review
 - B. BWSR's new One-Watershed, One-Plan program
 - C. Flood Zone Question from Dennis Farder
8. Mail
9. Other
10. Invoice approval(s)
 - A. Recording secretary invoice
11. Adjourn

Upper Rum River Watershed Management Organization
Meeting Minutes for March 4, 2014

Chair Dan Denno called the meeting to order at 7:03 pm.

Present: Dan Denno, Chair
Lan Tornes, Vice Chair
Richard Walstrom, Secretary
Todd Miller
John Wangensteen
Kevin Armstrong
Scott Heaton
Calvin Bahr
Ann Arcand

Absent: Malcolm Vinger II
Heidi Moegerle

APPROVAL OF AGENDA

Scott Heaton moved and Calvin Bahr seconded to approve the agenda as written. All in favor, motion carried.

APPROVAL OF MINUTES

Lan Tornes moved and Kevin Armstrong seconded to approve the January 7, 2014 minutes as presented. Motion carried with Denno, Walstrom, Heaton, and Bahr abstaining.

TREASURERS REPORT

Secretary Walstrom distributed: 1) 2013 URRWMO Budget to Actual report showing \$25 under budget; 2) URRWMO Annual Financial Report for 2013; and 3) URRWMO Cash Flow Statement for 2014 showing a balance of \$12,516.00 as of 2/28/14. **Calvin Bahr moved and John Wangensteen seconded to approve the reports as presented. All in favor, motion carried.**

UNFINISHED BUSINESS

A. Communication with Anoka County on Lake George water quality issues update – Reviewed the email from Jeff Perry, Park Planning and Resources Mgr. Anoka Co., to Anoka Conservation District (ACD). After the last URRWMO meeting, Jamie Schurbon of ACD spoke with Jeff Perry about the Lake George issues. In short, Perry mentioned the logistic and political challenges of adding unique user fees to the park at Lake George, but not other parks. A relationship focusing on Lake George that includes County Parks is possible, but will take some time to develop, and some leadership on the part of the URRWMO. Chair Denno stated the City

of Oak Grove already donates money for the upkeep of Lake George, therefore, he is not in favor of the URRWMO putting more money into this project; he would like to see Legacy monies used toward the water quality issues. Denno will draft a letter to Anoka County requesting more money be allocated to Lake George; the draft letter will be sent to board members for comments prior to being sent.

NEW BUSINESS

A. Draft 2015 preliminary budget and approve submitting to member cities for review – Due to the lack of board members having a copy of a preliminary budget to review, it was suggested this item be tabled to the May meeting. Recording Secretary Gessner pointed out that for ratification purposes, member cities needed a budget to review before the May meeting. Several board members voiced their objections to increasing the budget. **Chair Denno moved and Todd Miller seconded to submit the 2014 budget as the 2015 DRAFT budget for ratification purposes. All in favor, motion carried.** Gessner was directed to submit the draft budget to member cities.

B. BWSR's new One-Watershed, One Plan Program – Following discussion, the Board's consensus was to take no further action at this time.

C. Flood Zone Question from Dennis Farder, Oak Grove Resident – John Wangenstein had forwarded this question on to ACD, which then provided information to Mr. Farder. The board believes ACD's response should cover this matter and that no further action is needed at this time.

Secretary Walstrom reported that he received mail concerning a lot split request in the City of Nowthen for the URRWMO to approve. Some WMOs require reviewing this type of action, however, the URRWMO does not. Walstrom will give the information to the City of Nowthen.

MAIL

Dividend check for \$399 was received from LMCIT. Secretary Walstrom will deposit it into the checking account.

Regarding insurance invoicing, Walstrom reported that insurance coverage is from August to August. In June, the URRWMO should receive a PIN which is used for the insurance reapplication. When the application is processed an invoice is sent, however, the timing of the invoice is not denied. Based on this information, it was requested that 'Motion to approve insurance invoice' be added to the annual May agenda.

OTHER

INVOICE APPROVAL

A. Last month the recording secretary check was written for \$125, instead of the invoiced \$150. March's invoice reflects the \$25 shortage from last month. **Scott Heaton moved and Calvin Bahr seconded to approve the recording secretary March invoice for \$150.00. All in favor,**

motion carried.

ADJOURN

Scott Heaton moved and Todd Miller seconded to adjourn. All in favor, meeting adjourned at 7:45 pm.

Gail E. Gessner, Recording Secretary
Submitted via email on 3/8/14

AGENDA
Upper Rum River Watershed Management Organization
Tuesday, May 6, 2014 at 7:00 pm
Meeting will be held at OAK GROVE CITY HALL

1. Call to Order
2. Roll Call
3. Approval of Agenda
4. Approval of Minutes for March 4, 2014
5. Treasurer's Report
6. Special Orders
 - A. Election of officers
 - B. Confirm meeting dates – July , Sept. , Nov. , Jan. , 2015, Mar. , May
 - C. Hear recommended amendments to Joint Powers Agreement and/or Watershed Management Plan
7. Unfinished Business
 - A. 2015 budget - finalize and approve, set additional meeting if needed
8. New Business
 - A. BWSR Performance Review and Assistance Program (PRAP)
 - B. Motion to approve LMCIT insurance invoice when received in 2014
 - C. Approve directing Recording Secretary to send second half of budget invoices upon ratification of 2015 budget.
9. Mail
10. Other
11. Invoice approval(s)
 - A. ACD #2014035 payment 1 of 3 for \$3,193.33
 - B. Recording secretary
12. Adjourn

Upper Rum River Watershed Management Organization
Meeting Minutes for May 6, 2014

Chair Dan Denno called the meeting to order at 7:00 pm.

Present: Dan Denno, Chair
Richard Walstrom, Secretary
Todd Miller
John Wangensteen
Kevin Armstrong
Scott Heaton
Malcolm Vinger II
Heidi Moegerle

Absent: Lan Tornes, Vice Chair
Calvin Bahr
Ann Arcand

Audience: Dan Fabian, Metro Board Conservationist, MN Board of Water and Soil
Resources (BWSR)
Don Buckhout Performance Review and Assistance, MN Board of Water and Soil
Resources (BWSR)

APPROVAL OF AGENDA

Scott Heaton moved and Heidi Moegerle seconded to amend the agenda by adding New Business item D. Ham Lake boundary change request. All in favor, motion carried.

APPROVAL OF MINUTES

Scott Heaton moved and Todd Miller seconded to approve the March 4, 2014 minutes as presented. All in favor, motion carried.

TREASURER'S REPORT

Secretary Walstrom reported a checking account balance of \$12,765.00 as of 4/30/14. **Scott Heaton moved and Kevin Armstrong seconded to approve the report as presented. All in favor, motion carried.**

SPECIAL ORDERS

A. Election of officers - **Richard Walstrom moved and Todd Miller seconded to nominate Dan Denno as Chair. Heidi Moegerle moved and Kevin Armstrong seconded to close the nominations. Motion carried with Heaton opposed.**

Todd Miller moved and Scott Heaton seconded to nominate Lan Tornes as Vice Chair. Kevin Armstrong moved and Richard Walstrom seconded to close the nominations. All in favor, motion carried.

Scott Heaton moved and Richard Walstrom seconded to nominate Kevin Armstrong as Secretary. Heidi Moegerle moved and Richard Walstrom seconded to close the nominations. All in favor, motion carried.

B. Confirm meeting dates - **John Wangenstein moved and Heidi Moegerle seconded to set the following meeting dates: July 8, Sept. 2, Nov. 11, 2014, Jan. 6, March 3, May 5, 2015. All in favor, motion carried.**

C. Hear recommended amendments to Joint Powers Agreement and/or Watershed Management Plan – Richard Walstrom asked if the JPA should state that an annual meeting is held at Oak Grove City Hall. Scott Heaton suggested making this amendment when there are other changes to be made.

UNFINISHED BUSINESS

A. 2015 Budget – Chair Denno noted that the 2015 DRAFT budget could be revisited if a member that voted yeah to approve the draft budget motioned to revisit same. Discussed using the budget reserves to cover the \$260 increase in costs (\$150 increase to the ACD 2015 Contract for Services and \$100 increase to 2014 insurance premium) above the approved draft budget. The consensus of the board was to use the reserves where needed. **Scott Heaton moved and Richard Walstrom seconded to approve the 2015 FINAL budget for \$13,005. All in favor, motion carried.** Board members were reminded that the Watershed Management Plan is due to be revised in 2017 and that will mean a considerable increase to the 2017 budget.

NEW BUSINESS

A. BWSR Performance Review and Assistance Program (PRAP) – Introductions were made. Dan Fabian shared his work background and what his new position is at BWSR. Don Buckhout shared his work background and that he has been hired to manage the PRAP. PRAP is designed to do routine performance reviews on government agencies, with the reviews being scheduled during the later half of a Plan cycle.

There are three elements to the PRAP: 1) What has been accomplished on the Plan, 2) How the watershed rates on performance standards, and 3) A two-part information gathering survey - one part is sent to board members and the other to partners that worked with the watershed. ACD's excellent annual report (namely the table laying out items accomplished) makes item #1 much easier. Buckhout was directed to contact ACD for a list of partnering contacts and for an updated list of accomplishments. BWSR will be on the July agenda to present the draft PRAP report. After the report is finalized, it will be sent to the legislature by February 2015. Since the board is aware of the need to redo the Watershed Management Plan in 2017, Buckhout suggested board members and member cities start thinking about possible changes to the Plan.

B. Motion to approve LMCIT insurance invoice when received in 2014 – **Scott Heaton moved and Todd Miller seconded to approve an authorized officer to pay the LMCIT insurance invoice, not to exceed \$3,000, when received. All in favor, motion carried.**

C. Approve directing Recording Secretary to send second half of 2014 budget invoices – **Scott Heaton moved and Heidi Moegerle seconded to direct the recording secretary to send the second half of 2014 budget invoices. All in favor, motion carried.**

D. Ham Lake boundary change request – Scott Heaton shared that the City of Ham Lake has asked for watershed boundary changes in an effort to be located solely in the Coon Creek Watershed District, and not in the Upper Rum River Watershed Management Organization nor the Sunrise River Watershed Management Organization. This is a result of having to adhere to three different sets of regulations.

MAIL

Koch letter informing WMO that it will be doing hydrotesting within the watershed boundary.

OTHER

Tony Bolander of Nowthen contacted Malcolm Vinger, II regarding a damaged culvert on his property which is causing his driveway and shore banks to be washed out and undermined. Richard Walstrom stated he talked with Bolander and suggested he contact Anoka County.

Chair Denno shared his proposed letter to Anoka County Commissioner Matt Look requesting help to fight eurasian water milfoil and curly leaf pond weed in Lake George. Heaton suggested being more explicit of what is being requested.

INVOICE APPROVAL

A. **Scott Heaton moved and Heidi Moegerle seconded to approve the ACD invoice #2014035 payment 1 of 3 for \$3,193.33. All in favor, motion carried.**

B. **Scott Heaton moved and Heidi Moegerle seconded to approve the recording secretary May invoice for \$150.00. All in favor, motion carried.**

ADJOURN

Scott Heaton moved and Heidi Moegerle seconded to adjourn. All in favor, meeting adjourned at 8:25 pm.

Gail E. Gessner, Recording Secretary
Submitted via email on 5/6/14

AGENDA

Upper Rum River Watershed Management Organization
Tuesday, **July 8**, 2014 at 7:00pm
Meeting will be held at Sandhill Center for the Arts in Bethel

1. Call to Order
2. Roll Call
3. Approval of Agenda
4. Approval of Minutes for May 6, 2014
5. Treasurer's Report
6. Unfinished Business
 - A. BWSR Performance Review and Assistance Program (PRAP) draft report – Don Buckhout
7. New Business
8. Mail
9. Other
10. Invoice approval(s)
 - A. ACD #2014035 payment 2 of 3 for \$3,193.33
 - B. Recording secretary invoice
11. Adjourn

Upper Rum River Watershed Management Organization
Meeting Minutes for July 8, 2014

Chair Dan Denno called the meeting to order at 7:01 pm.

Present: Dan Denno, Chair
Lan Tornes, Vice Chair
Richard Walstrom, Secretary
Todd Miller
Kevin Armstrong
Scott Heaton
Calvin Bahr
Malcolm Vinger II
Heidi Moegerle

Absent: John Wangensteen
Ann Arcand
Steve Kane

Audience: Dan Fabian, Metro Board Conservationist, MN Board of Water and Soil
Resources (BWSR)
Don Buckhout Performance Review and Assistance, MN Board of Water and Soil
Resources (BWSR)

APPROVAL OF AGENDA

Lan Tornes moved and Todd Miller seconded to approve the agenda as presented. All in favor, motion carried.

APPROVAL OF MINUTES

Richard Walstrom moved and Kevin Armstrong seconded to approve the May 6, 2014 minutes as written. Lan Tornes abstained. Motion carried.

TREASURER'S REPORT

Richard Walstrom reported a checking account balance of \$15,924.16 as of 6/30/14. **Calvin Bahr moved and Lan Tornes seconded to accept the report as presented. All in favor, motion carried.** The newly elected officials are working on getting new signatures for the checking account.

Dan Denno was reminded to look for a PIN number from Gallagher Insurance to use when reapplying for insurance.

UNFINISHED BUSINESS

A. BWSR Performance Review and Assistance Program (PRAP) – Don Buckhout distributed copies of the draft report summary. Buckhout reiterated that the purpose of the PRAP is to ensure the effective operation of local governmental units (LGU's).

BWSR's finding is that the URRWMO is underperforming. The URRWMO 3rd Generation Watershed Management Plan (Plan) is used as the standard for assessment; this WMO is not meeting the level of performance that has been set through the Plan.

Buckhout read aloud the Key Findings, Conclusions and proceeded to expand on the Recommendations.

Recommendations:

- Consider merger or start coordination now with neighboring organizations to learn from their successes.
- Conduct a survey of watershed residents and local officials regarding water resource problems in the watershed.
- Member cities must adopt ordinances required by the plan.
- Address Action Items.

Action Items:

- Prepare and submit annual audit and financial report on time
- Develop data practices policy
- Convene advisory committee.

Regarding survey results, Buckhout noted a 50% response from board members and a very low response of 19-20% from partners, this possibly being the result of limited partnering.

Malcom Vinger, II stated that as a representative of the city of Nowthen, his directive is to stop looking for ways to spend money. Dan Denno agreed with Vinger's statement and confirmed that it is this WMO's intent to stay low impact and not overload cities' budgets, and that that will be his intent when the new plan is written in 2017. Other board members were in agreement with the WMO's level of impact. Dan Fabian suggest board members start thinking about what they will want in the new plan.

Discussion on Recommendation #1: Some board members voiced that they have no interest in merging with another organization. Buckhout suggested inviting other organization members to the URRWMO's meetings as a starting point to get to know bordering organizations/WMO's.

Discussion on Recommendation #2: The only recent water concern voiced to this WMO was Lake George residents questioning the water quality of Lake George. No other concerns have been voiced. Denno stated that this WMO takes action when needed or if it perceives a need it will take action and spend money. Buckhout suggested inviting a DNR rep to talk with the Board regarding actions that can be taken to prevent invasive species or the spread of invasive species.

Discussion on Recommendation #3: The Board thought that the ordinances had been adopted by member cities, when the Plan itself was approved.

Discussion on Action Item #1: It was believed that an annual audit was covered by submitting an annual financial report to the State Auditor. Gail Gessner will contact Jamie Schurbon of Anoka Conservation District to find out if he has something in writing supporting this statement, and if so to forward a copy to Don Buckhout.

Discussion on Action Item #2: Clarification was requested as to why a data practices policy is necessary. It is a necessary document to guide WMO responses to requests from citizens, officials, and the media for information about the organization and its activities.

Discussion on Action Item #3: It was stated that since the WMO is considered as underperforming, that an advisory committee would probably be useless.

When asked what the penalties would be for non-compliance with the action items, Fabian stated that there are no monetary penalties. However, the WMO could be found as non-performing and be disbanded, which would be a very long process.

Buckhout stated BWSR will respond to written comments present by the URRWMO. Board members are to send their comments to Denno prior to the September meeting. Then at the September meeting, the board will finalize a letter to be sent to BWSR by September 15.

NEW BUSINESS

A. Heidi Moegerle noted her concern that the DNR and the Metropolitan Council are looking at Minneapolis/St. Paul tapping into northern metro aquifers with no means of replenishing them. Moegerle will forward meeting information to Gessner to forward on to Board members.

B. Ham Lake boundary change request – Scott Heaton has not heard anything more on this matter.

MAIL

OTHER

Gessner asked if a board member will prepare and send out the September agenda by August 25. Denno offered to take care of the agenda.

INVOICE APPROVAL

A. Scott Heaton moved and Lan Tornes seconded to approve the ACD invoice #2014035 payment 2 of 3 for \$3,193.33, and the recording secretary July invoice for \$150.00. All in favor, motion carried.

URRWMO meeting minutes for July 8, 2014
Page 4 of 4

ADJOURN

Scott Heaton moved and Heidi Moegerle seconded to adjourn. All in favor, meeting adjourned at 8:18 pm.

Gail E. Gessner, Recording Secretary
Submitted via email on 7/11/14

AGENDA

Upper Rum River Watershed Management Organization
Tuesday, September 2, 2014 at 7:00pm
Meeting will be held at Sandhill Center for the Arts in Bethel

1. Call to Order
2. Roll Call
3. Approval of Agenda
4. Approval of Minutes for July 8, 2014
5. Treasurer's Report
 - A. Receipt of PIN from insurance company and reapplication for insurance update – Dan Denno
6. Unfinished Business
 - A. BWSR Performance Review and Assistance Program (PRAP) – Summation of board member comments to BWSR.
7. New Business
 - A. Discuss PRAP three recommendations:
 1. Consider merger with a neighboring watershed organization or start coordination now with neighboring organizations to learn from their successes.
 2. Conduct a survey of watershed residents and local officials regarding water resource problems in the watershed.
 3. Member cities must adopt ordinances required by the Plan.
 - B. Address recommended PRAP action items:
 1. Compliance with the rule requirement for an annual financial audit.
 2. Have a functioning advisory committee in place by January 2015.
 3. Adopt a data practices policy.
 - C. Groundwater/aquifer use by other cities update – Heidi Moegerle
8. Mail
9. Other
10. Invoice approval(s)
 - A. ACD #2014035 payment 3 of 3 for \$3,193.34
 - B. Recording secretary invoice
11. Adjourn

Upper Rum River Watershed Management Organization
Meeting Minutes for September 2, 2014

Chair Dan Denno called the meeting to order at 7:05 pm.

Present: Dan Denno, Chair
Richard Walstrom
Todd Miller
Scott Heaton
Calvin Bahr
Malcolm Vinger II
Ann Arcand

Absent: Lan Tornes, Vice Chair
John Wangensteen
Kevin Armstrong, Secretary
Heidi Moegerle
Steve Kane

APPROVAL OF AGENDA

Vinger moved and Miller seconded to approve the revised agenda as presented. All in favor, motion carried.

APPROVAL OF MINUTES

Vinger moved and Miller seconded to approve the July 8, 2014 minutes as written. All in favor, motion carried.

TREASURER'S REPORT

None

UNFINISHED BUSINESS

A. Receipt of PIN from insurance company and reapplication for insurance update – No PIN has been received to date, Denno will follow up.

B. BWSR Performance Review and Assistance Program (PRAP) Summation of board member comments to BWSR – Denno read Tornes' comments, Bahr read his comments, and Heaton summarized Armstrong's comments. This led to discussion of BWSR recommendations and action items.

BWSR Recommendations:

1. Consider merger or start coordination now with neighboring organizations to learn from their successes. The Board consensus is that this recommendation is being met by the URRWMO coordinating with the SRWMO. There is no identified purpose or goal for the merger. A merger would only dilute the local city input and responsiveness to our local requests. With limited resources, we should keep our focus local. Coordinating with local cities and lake associations is a good thing and if our member cities are supporting activities in the watershed (Lake George

contributions), we can point that out in our Plan so we are not redundant with what cities are doing. We should not duplicate what other organizations are doing but do things that are needed that they are not doing (water quality monitoring).

2. Conduct a survey of watershed residents and local officials regarding water resource problems in the watershed. This could be done as part of the 2015 plan. Being proactive (looking for problems) in finding water resource issues has the potential to be counter-productive, and could undermine the relationship we have with our constituents and with member communities. Gessner and Heaton were asked how the SRWMO gets its water resource projects, if it sends out surveys, and what is its 2014 budget. It was decided that in lieu of sending out surveys, contact information be added to the annual news article written by ACD for those individuals wishing to contact board members regarding water issues.

3. Member cities must adopt ordinances required by the Plan. It was thought that ACD was monitoring this implementation by member cities; follow-up with Jamie is needed. Perhaps all we need to do is document the current situation of compliance. **Vinger moved and Miller seconded to direct Gessner to follow up with ACD to confirm that all Plan ordinances have been adopted by member cities. All in favor, motion carried.**

BWSR Action Items:

1. Prepare and submit annual audit and financial report on time. Consensus was to wait to see if the statute changes regarding annual audits.

2. Develop data practices policy. Members were asked to bring example policies for review at the next meeting.

3. Convene advisory committee. Advisory committees can be very formal or more informal. It would not be too difficult to get feedback from local lake associations, etc. during the year to build our annual plan, especially as we move to do our next ten year plan. This would be the right time to implement some sort of advisory committee. A notice asking for applicants could be placed on the URRWMO website, as well as the member communities' websites.

Denno will compile member comments in a draft letter to BWSR. Before sending, he will email to board members for comments/approval.

7. NEW BUSINESS

A. Discuss PRAP three recommendations: See Unfinished Business

B. Address recommended PRAP action items: See Unfinished Business

C. Groundwater/aquifer use by other cities update – No report.

D. Annual newsletter article draft – Denno noted that since the water is good, he'd like the wording to read, 'protect and *maintain*' instead of 'protect and improve'. The Board asked that ACD present the survey results when completed.

8. Mail

A. Bank statements

9. Other

10. Invoice approval(s)

A. ACD #2014035 payment 3 of 3 for \$3,193.34

B. ACD #2014100 URRWMO BWSR Performance Evaluation Assistance for \$365.00

C. Recording secretary September invoice for \$125.00

Heaton moved and Miller seconded to approve all invoices in the amounts written. All in favor, motion carried.

11. Adjourn

Heaton moved and Bahr seconded to adjourn. All in favor, meeting adjourned at 8:15 pm.

Gail E. Gessner, Recording Secretary

Submitted via email on 9/9/14

AGENDA

Upper Rum River Watershed Management Organization
Tuesday, November 11, 2014 at 7:00pm
Meeting will be held at Sandhill Center for the Arts in Bethel

1. Call to Order
2. Roll Call
3. Approval of Agenda
4. Approval of Minutes for September 2, 2014
5. Treasurer's Report
6. Unfinished Business
 - A. Receipt of PIN from insurance company and reapplication for insurance update – Dan Denno
 - B. Recommended PRAP action item adopt a data practices policy update
 - C. Groundwater/aquafir use by other cities update – Heidi Moegerle
 - D. Status of adopted ordinances by member cities as required by the Plan - ACD
7. New Business
 - A. Anoka Conservation District 2015-2019 Comprehensive Plan Draft Review comments
8. Mail
9. Other
10. Invoice approval
 - A. Recording secretary invoice
11. Adjourn

Upper Rum River Watershed Management Organization
Meeting Minutes for November 11, 2014

1. CALL TO ORDER

Chair Dan Denno called the meeting to order at 7:02 pm.

2. ROLL CALL

Present: Dan Denno, Chair
Todd Miller
Lan Tornes, Vice Chair
John Wangenstein
Kevin Armstrong, Secretary
Heidi Moegerle
Ann Arcand

Absent: Richard Walstrom
Scott Heaton
Calvin Bahr
Malcolm Vinger II
Steve Kane

3. APPROVAL OF AGENDA

Moegerle moved and Tornes seconded to approve the agenda as presented. All in favor, motion carried.

4. APPROVAL OF MINUTES

Armstrong moved and Miller seconded to approve the September 2, 2014 minutes as written. All in favor, motion carried.

5. TREASURER'S REPORT

Armstrong reported a balance of \$6,622.49 as of 9/30/14. Armstrong also signed the required signatures paper work for the bank account.

6. UNFINISHED BUSINESS

A. Receipt of PIN from insurance company and reapplication for insurance update – Denno reported that he mailed a check to the League of Minnesota Cities Insurance Trust for \$2,275. Neither a PIN nor reapplication was needed.

B. Recommended PRAP action item adopt a data practices policy update – Denno and Armstrong will secure policies from other organizations to use as samples for drafting a policy.

C. Groundwater/aquifer use by other cities update – Moegerle distributed a DNR update for the North & East Metro Groundwater Management Area (GWMA), along with a copy of the draft working boundary for the GWMA (which impacts both the URRWMO and SRWMO), and a Project Advisory Team discussion schedule. Minneapolis [Water Treatment & Distribution Services] is pursuing plans to use ground water rather than surface water as their primary source of public water supply. This practice has the potential to deplete and degrade northern aquifers. Moegerle encouraged members to attend future meetings.

D. Status of adopted ordinances by member cities as required by the Plan – ACD emailed members a copy of the Upper Rum River WMO Annual Report 2013 e. Status of Local Plan Adoption and Implementation. 'To track member cities' progress on local plan implementation, the URRWMO requires a brief annual report from each city and provides a template for this report. In addition to serving as a reporting tool, we hope that the template serves as a "to do" list for our cities.' Bethel, East Bethel and St. Francis failed to submit a 2013 annual report.

7. NEW BUSINESS

A. Anoka Conservation District 2015-2019 Comprehensive Plan Draft Review comments – The Plan draft was sent only to Gessner and not board members. Gessner will forward it to board members who should then submit any comments directly to ACD.

8. MAIL

MAWD 2014 Annual Meeting and Trade Show Dec. 4-6 in Alexandria, MN.

9. OTHER

A. Regarding the PRAP Level II Final Report: Upper Rum River WMO, Denno questioned what agency(s) proposed that the URRWMO be responsible for monitoring and/or enforcing member cities to perform such activities as street sweeping, curbside clean-up, etc. since the URR has no enforcement power. Denno also addressed doing an audit as noted in the PRAP final report in accordance with the Joint Powers Agreement (JPA). Based on member cities' directives concerning finances and BWSR looking to change the statute concerning audits, he suggested sending a letter to the member cities asking for direction on doing an audit, rather than moving forward at this time. Denno will draft and send a letter to city administrators.

B. Denno reported that he attended a meeting with Anoka County reps, DNR reps, and residents regarding the status of the Ditch 19 dam and to discuss the build up of debris in the channel influencing Lake George lake levels. The DNR said it owns the dam and is planning to do improvements on it within the next five years. Wangenstein asked why the Ditch 19 dam problem couldn't be handled by a few people getting together to clear out the debris? The debris is located on private property.

C. Gessner was asked to send an email to member cities verifying that the URRWMO website is linked to each city's website.

D. Moegerle moved and Miller seconded to direct Gessner to send out a billing to member cities for the 1st half of the 2015 budget. All in favor, motion carried.

10. INVOICE APPROVAL(S)

Tornes moved and Miller seconded to approve the recording secretary November invoice for \$125.00. All in favor, motion carried.

11. ADJOURN

Miller moved and Tornes seconded to adjourn. All in favor, meeting adjourned at 8:29 pm.